



TULE RIVER INDIAN TRIBE OF CALIFORNIA

340 North Reservation Road, Porterville, CA 93257

JOB POSTING **TRIBAL MEMBERS ONLY**

Opening Date: 10/13/14

Closing Date: 10/27/14

If you are interested in this position, please submit the following:

- Completed Application
- High School Diploma or equivalent GED
- Tribal Identification

All requested information must be in the Human Resources office by 5:00PM on the closing date. *Incomplete applications or failure to submit the requested information will result in the disqualification of your application.*

Position Title: Gaming Commissioner

Department: Gaming Commission

Work Schedule: Varies

Wage Rate: \$25.00/ Hr. /Paid Bi-Weekly./ Non-Overtime Eligible

IN-HOUSE APPLICANTS MUST SUBMIT AN APPLICATION TO THE HUMAN RESOURCES DEPARTMENT FOR ANY JOB OPENING(S) THEY ARE INTERESTED IN.



TULE RIVER INDIAN TRIBE OF CALIFORNIA

340 North Reservation Road, Porterville, CA 93257

APPOINTED POSITION **TRIBAL MEMBERS ONLY**

POSITION TITLE: Gaming Commissioner

WORKSITE:

Tule River Tribe Gaming Commission
681 S. Reservation Road
Porterville, CA 93257

GENERAL POSITION DESCRIPTION

The purpose of this position is to work closely with the Tule River Tribal Council in the overseeing of the Tribe's gaming operation to maintain and uphold the Indian Gaming Regulatory Act, the Tribal/State Compact, the Tribe's Gaming Ordinance, the Tribe's Gaming Regulations, and the policies/procedures of the Tule River Tribe Gaming Commission and the Tule River Tribal Gaming Agency. Carry out functions as outlined by the Tule River Tribal Council.

DUTIES & RESPONSIBILITIES:

1. Assess compliance with Indian Gaming Regulatory Act and implement regulations thereof.
2. Assess and insure compliance with the Class II & Class III Gaming Tribal/State Compact.
3. Assess and insure compliance with the Tribe's Gaming Ordinance and Regulations.
4. Assess contractual compliance with gaming management.
5. Assess strengths and weaknesses of gaming operation internal controls.
6. Assess strengths and weaknesses of surveillance and security services provided to the Tribe's gaming operation.
7. Take corrective measures when necessary regarding the initiation of disciplinary action and remediation with non-compliance.
8. Provide monthly reports to the Tule River Tribal Council regarding the Tribe's gaming operation and any/all findings.
9. Organize the office of the "Tule River Tribe Gaming Commission" for efficiency in carrying out the duties and responsibilities of said office.
10. Use the assistance of the Tule River Tribal Gaming Agency and legal counsel in executing the duties and responsibilities of said office.
11. Review, approve and issue license/permits for work to casino management, vendors, employees and other people involved in the tribal gaming operation.
12. Carry out duties as outlined in the Tule River Tribe of the Tule River Indian Reservation Gaming Ordinance and the Gaming Regulations of the Tule River Tribe. To monitor and insure that Gaming operation management is in compliance with said ordinance and regulations.
13. All other duties as assigned by the Tule River Tribal Council.

KNOWLEDGE, SKILLS, & ABILITIES:

1. Must have ability to interpret the Indian Gaming Regulatory Act, the Tribal/State Compact, the Tribe's Gaming Ordinance, Tribe's Gaming Regulations, the Tribes Internal Control

Procedures, and the Gaming Operation's Internal Controls and follow through with their implementation.

2. Appointment by the Tule River Tribal Council is pending clearances of background investigation. Applicant must apply for and be found suitable for issuance of a gaming license by the Tule River Tribe Gaming Commission.
3. Must have own transportation and vehicle insurance.
4. Willing to travel for trainings, conferences, and meetings, sometimes at a moment's notice.
5. Maintain high levels of sensitivity to Native American culture.
6. Must possess public relations skills both written and oral.
7. Ability to write routine reports and correspondence.
8. Ability to work well with others.

QUALIFICATIONS:

1. Must be an enrolled member of the Tule River Tribe.
2. Experience working as a leader and the effective delegation of responsibility to subordinate(s).
3. Must have High School Diploma or G.E.D.
4. Must have typing and computer skills.
5. Must have a valid California Driver's License.
6. Must clear a background check and pass pre-employment drug & alcohol screening
7. Must have worked in the Gaming facility and excellent understanding of the Gaming Operation.
8. Must have at least 3-years of management experience.

This position reports to:	Tule River Tribal Council
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Salary Range:	\$25.00/ Hr. Paid Bi-Weekly/ Non-Overtime Eligible
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Working Hours:	Monday-Friday (24 hour day operation)
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Benefits:	Medical, Dental, Vision, Flexible Spending Plan, PTO & 401(K) participation.
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PREFERENCE IN FILLING VACANCIES IS GIVEN TO QUALIFIED INDIAN CANDIDATES, IN ACCORDANCE WITH THE INDIAN PREFERENCE ACT